



Rental Policies and Procedures

1. Rental Rates and Capacity:

- Each club room is available for rent at a rate of \$75 per hour. Courts are \$50 per hour.
- Each room can host 40-50 guests comfortably.

2. Reservation and Deposit:

- Reservations can be made up to 12 months in advance.
- A deposit of 50% of the total rental cost is required at the time of booking to secure the reservation.

3. Timeliness:

- Renters are expected to adhere to the agreed-upon start and end times.
- A complimentary hour before and after the reserved time is provided for setup and cleanup.

4. Additional Participants:

- If the number of guests exceeds 50 participants, a staff member will be scheduled at an additional cost of \$30 per hour.

5. Cancellations:

- Cancellations made at least 14 days before the event will receive a full refund of the deposit.
- Cancellations made within 14 days of the event will forfeit the deposit.

6. Damages and Cleanliness:

- Renters are responsible for any damages to the facilities or equipment during their event.
- The club rooms should be returned in the same clean and orderly condition as they were found.

7. Noise and Disturbances:

- Renters are expected to keep noise levels at a reasonable volume to avoid disturbing other facility users or neighbors.

8. Alcohol and Smoking:

- Alcohol consumption is prohibited inside the club rooms and within the facility premises..
- Smoking is strictly prohibited inside the club rooms and within the facility premises.

9. Decorations and Use of Equipment:

- Renters may decorate the rooms but are responsible for removing decorations after the event.
- Use of equipment and facilities must be in accordance with safety guidelines and local laws.

10. Check-In and Check-Out:

- Renters can check in up to one hour before the reserved time and check out within one hour after the event without additional charge.
- Failure to adhere to the check-out time may result in additional fees.

11. Emergency Procedures:

- Familiarize yourself with emergency exits and evacuation procedures.
- In case of emergency, contact facility staff immediately.

12. Compliance with Facility Rules:

- Renters must comply with all facility rules and regulations.

Feedback and Concerns

We value your feedback. If you have any concerns or suggestions, please contact our facility management.

By following these policies and procedures, you can ensure a smooth and enjoyable experience when renting our club rooms. If you have any questions or need assistance, please don't hesitate to reach out to our staff. Thank you for considering our facility for your event!